



American Indian Science and Engineering Society 2008 AISES Chapter Awards Program

As we enter the year of our 30th celebration, AISES felt it necessary to look at program incentives currently offered to AISES Chapters. AISES' goal is to assist chapters in building and strengthening chapters to meet the AISES Mission and to encourage chapters to increase membership, build on current strengths and develop leadership among chapter members. Therefore, AISES felt the need to re-evaluate the annual Chapter of the Year Award Program. The redesign of the program allows chapters to identify their strengths and compete for Category Awards. The Category Awards were determined based on past submitted AISES Chapter Reports and previous years' Chapter of the Year Applications.

Eligibility:

All college chapters in good standing may apply. Chapters considered in good standing are those that:

- Submitted their Annual Chapter Report by May 1st and Online Updates by October 15
- Have a minimum of eight (8) current student members who are also current national members of AISES.

To verify your chapter's status, contact Tina Pino at tina@aises.org or Liz Encinias at liz@aises.org.

AISES Chapter Awards Program:

Chapters in good standing are eligible to participate in the Chapter Awards Program. Chapters may apply to no more than two (2) Award Categories. The Award Categories are:

1. Recruitment/Retention
2. Fundraising/Marketing
3. Outreach & Community Service
4. Professional & Chapter Development

Chapters are eligible to win in both categories they are applying for.

Application Process:

All applications packets must adhere to the application guidelines:

1. AISES Chapter Awards Application
2. Cover letter summarizing qualifications of award
3. Nomination letter by the Chapter Advisor
4. Two letters of recommendation from individuals with whom the chapter has had contact
5. Report highlighting criteria for selected Award Category (*Report should be no longer than six pages, single sided, double spaced.*)
6. Multi-media presentation

All information submitted in the application should be based on previous year's activities. **No supplemental material will be accepted (i.e., newsletters, brochures, etc.).**

Evaluation of Applications:

Things to keep in mind when completing the application process and compiling your summary of activities/events:

- How effective is your chapter's program in which you are applying for recognition?
- Who does it impact?
- How unique are the strategies/plans your chapter has designed and implemented?
- What is the percentage of improvement from previous years?
- How can other chapters benefit from these strategies and ideas?

AISES Stelvio J. Zanin Distinguished Chapter of the Year Award:

The AISES Chapter of the Year Award is presented for overall achievement by a college chapter in the promotion of the principles and goals of the AISES. **One chapter is selected from among all Chapter Awards applicants.** AISES will no longer offer a separate application process for the Chapter of the Year Award.

Awards:

Stelvio J. Zanin Distinguished Chapter of the Year - \$1,000
Category Award - \$500 each

Program Expectations:

Chapter of the Year and Category Award winners will be encouraged to participate in AISES events and venues throughout the year. AISES will provide one free registration to the AISES Leadership Conference for one member of the Chapter of Year and Category Award Chapters to share their successes among other chapters.

Award Disclaimer:

1. AISES Chapter of the Year must sit out one year before applying to the AISES Chapter Awards Program.
2. Chapters are only allowed to receive the same Category Awards no more than two consecutive years.



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CATEGORY AWARDS CRITERIA:

Recruitment/Retention Chapter Award – One award will be given to the Chapter that demonstrates unique and creative strategies and outreach activities to recruit new members and retain current members. The Recruitment/Retention Award will be evaluated on the following criteria:

1. Recruitment Program
2. Retention Program
3. Chapter recruitment and retention numbers
4. Uniqueness of chapter recruitment/retention programs
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).

Fundraising/Marketing Chapter Award – One award will be given to the Chapter that has planned and carried out successful fundraising strategies and designed a marketing plan/tool to carry out fundraising functions. The Fundraising/Marketing Award will be evaluated on the following criteria:

1. Chapter Fundraising
2. Chapter Marketing
3. Chapter fundraising/marketing success story
4. Uniqueness of chapter's fundraising and marketing strategies
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).

Outreach & Community Service Chapter Award – One award will be given to the Chapter that has organized and conducted community service projects, developed outreach strategies to included AISES K-12 schools and schools within their community. The Outreach & Community Service Award will be evaluated on the following criteria:

1. Community Service Activities
2. Outreach Programs
3. Chapter community service and outreach success story
4. Uniqueness of chapter's community service and outreach
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).

Professional & Chapter Development Chapter Award – One award will be given to the chapter that offers programs and opportunities for professional and leadership development for their members through chapter activities, seminars, guest speakers, etc. The Professional & Chapter Development Award will be evaluated on the following criteria:

1. Professional Development Program
2. Chapter Development Program
3. Participation
4. Uniqueness of chapter's personal and chapter development programs
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).



**American Indian Science and Engineering Society
2008 AISES Chapter Awards Application**

A completed application form is necessary for each Award Category your Chapter is applying for. **Application Deadline: October 1**

Chapters in good standing may apply for up to two (2) of the following Award Categories:

_____ Recruitment/Retention
_____ Outreach & Community Service

_____ Fundraising/Marketing
_____ Professional & Chapter Development

Chapter Information:

College/University _____

Address: _____

Chapter President: _____

Email address: _____ Telephone #: _____

Chapter Vice President: _____

Email address: _____ Telephone #: _____

Mailing address: _____

Number of Chapter Members: _____

Chapter Advisor's Information:

Name: _____

Email address: _____ Telephone #: _____

Mailing address: _____

The application package(s) must consist of:

All applications packets must adhere to the application guidelines:

1. AISES Chapter Award Application
2. Cover letter summarizing qualifications of award
3. Nomination letter by the Chapter Advisor
4. Two letters of recommendation from individuals with whom the chapter has had contact
5. Report highlighting criteria for selected Award Category (*Report should be no longer than six pages, single sided, double spaced.*)
6. Multi-media presentation, **no more than 3 minutes duration**. (if applying for more than one award, only one multi-media presentation is required)

All information submitted in the application should be based on previous year's activities. **No supplemental material will be accepted (i.e., newsletters, brochures, etc.).**

Submit completed application(s) to:

Mailing Address

American Indian Science & Engineering Society
Attention: AISES Program Officer
P.O. Box 9828
Albuquerque, NM 87119

Shipping Address

American Indian Science & Engineering Society
Attention: AISES Program Officer
2305 Renard Pl., SE, Suite 200
Albuquerque, NM 87106