



AISES Annual GRC Meeting



The AISES Annual GRC Meeting was held on November 2, 2006 at the COBO Convention Center in Detroit, MI, from 1pm – 3pm.

A copy of the agenda for the meeting is included following the meeting minutes.

I. Introductions:

1. Renee Davis, GRC Co-Chair headed the meeting this year and welcomed everyone. There was a sign-up sheet and handouts by the door. She mentioned that Buzz Cobell, GRC Co-Chair, was sorry he was not unable to attend this year but wishes everyone a great conference.
2. Thank you to Carol Crouch, BOD for welcoming GRC to the conference.
3. Everyone stood up and introduced themselves. It was amazing to see that 85% of the meeting participants were new to GRC. A big welcome to everyone.
4. Thank you to Cheryl Tofpi, BOD for taking notes for GRC.
5. Thank you especially for the presence and attendance of the Council of Elders.
6. Thank you to Pamala Silas, AISES Director; Shirley LaCourse, AISES Deputy Director and Andrew Duff, BOD Chair for your support and attendance as well, greatly appreciated.
7. Bob Megginson from the University of Michigan also welcomed folks and has a gift for everyone that was passed out. Thank you Bob.
8. Renee invited everyone to stop by the GRC booth 114 during the career fair. Especially to get their updated information. Larry Hothem volunteered to assist Renee with the booth.

II. Updated current and ongoing GRC activities

1. The GRC Vision Statement was displayed on the screen, from the newsletter, for everyone to read. It was mentioned that the statement was created at the strategic meeting in Portland, OR, May 2005. GRC needs a Mission Statement and recommendations were to submit suggestions to Buzz and Renee to discuss during the next quarterly conference call.
2. At the 2005 AISES Annual GRC meeting, it was voted to publish ~~put out~~ the GRC Newsletter twice a year. However, so far, only two Newsletters were published – one each before the 2005 and 2006 Conferences but Renee has only been able to update prior to the conference (once a year). Renee She is looking for a volunteer from GRC with or a GRC Public Relations experience person to lead the work on preparing update the semi-annual newsletter and submit articles to the WOC.
3. Renee mentioned that GRC is need of another Co-Chair (non-Fed) and needing volunteers for the subcommittees. Bryan Mercier and others recommended that GRC call them appointees instead of volunteers and to write a letter to the Secretaries of Defense, Commerce, Security.... and to the department heads of the individuals that are interested in assisting GRC. It would be more effective to involve senior management coming from the higher ups to in assignment a percentage of time for someone from the agency who is towards willing to working on with and towards GRC goals and activities. Recognition of work by agency members on the GRC should ease the As most know it is becoming more

Comment [LDH1]: What is WOC?

- difficulties in ~~to~~ volunteering -when we are ~~all~~ over extended with ~~other~~ our current duties and assignments at work.
4. Renee discussed the special GRC meeting held on 21 September in Washington, D.C. ~~meeting and~~ She went over the 5 mandates that ~~asere~~ were presented by the White House Initiatives Tribal Colleges & Universities (WHITCU) Assistant Director, Anselm Davis. The WHITCU Report to the President was emailed to Renee and will be posted on the website. Two agreements between agencies and AISES; statistics from Richard Regan; and other information ~~isare~~ are posted on the website. Ki Tecumsi mentioned that our GRC meeting in Washington, D.C. made a positive impact with some agencies and is being talked about on the hill. Roylene Rides-at-the-door, attended the DC mtg as a presenter and reiterated the importance of networking and retention in the agencies. Bryan Mercier, attended and found the DC mtg to be very informative.
 5. Everyone agreed that we should ~~schedule~~ have another special GRC meeting next year in Washington, DC with the theme "Federal Agencies Partnering for the Future" in DC next year and. It was suggested to ask the Peace Corps to host again since the location is convenient to hotels and the close to the metrorail system. Renee suggested scheduling the meeting having it at least two (?) months prior to the annual AISES conference so that there is many others have time to plan and attend the conference as well. It was also suggested to collaborate with WHITCU to sending out the letter to the Secretary offices/department heads for appointees to GRC.
 6. The GRC quarterly conference call agendas and minutes will be posted on the GRC website. Renee will email the phone number and passcode a week in advance with an agenda. [Was it mentioned about when this would be scheduled?]
 7. GRC needs to take a look at their agencies, departments, organizations to find qualified persons to nominate for a 2007 AISES Pprofessional for the year award. A one-page handout was distributed with details regarding the awards and the nomination process. ~~Each individual picked up a handout to take back with them.~~
 8. Discussion on how GRC could did not have time to discuss how we would recognize Federal agencies that have done a good job through AISES was postponed to a future meeting.
 9. The GRC listserv is being updated by Renee. She lost all files on her hard drive at work, so please be patient while she is creating a new membership list from hard copies. It was suggested to ask the AISES HQ to keep a copy and maybe even post on the website for GRC members to be able to keep in contact with one another for resources.
- III. Before Pamala Silas departed had to leave for another meeting, she distributed but there were handouts for everyone that showed the organizational structure layout of AISES HQ, the programs and staff support, and relationship to advisory groups such as the Council of Elders and GRC. Additional information was provided on and their the goals towards the mission of AISES. To help new members attending the GRC meeting to learn more about the GRC, Andrew Duff, Chair, BOD, did come by later to give some history and an overview of GRC's purpose, along with his thoughts to help the new members understand on GRC's vision.
- IV. There was no GRC did not discussion on the ATSDR/CDC American Indian Alaskan Native coalition.

V. Cheryl Zwang from SAIGE was attending another meeting but stopped in at the end of the meeting to discuss the organization with Renee.

VI. John Lothrop from the Corporate Advisory Council (CAC) gave some history and more information about the Professional of the Year Award and invited someone from GRC to think about sitting on the selection committee next year as well as nominating individual(s) from a Federal Agency.

VII. ~~There was no GRC did not~~ discussion on developing a formal charter.

Comment [LDH2]: See comment LDH2

VIII. Should discuss the potential AISES professional meeting during conf. call.

Comment [LDH3]: Perhaps there is background in previous GRC documents, but to new attendees or members, is it clear what this is about?

IX. Potential Roles and Responsibilities of GRC was displayed on the screen, showing the AISES medicine wheel and showing the 1st newsletter that outlined the roles. Everyone has access to these on the GRC website.

X. Did not discuss the Indian Affairs Committees.

Comment [LDH4]: See comment LDH3

XI. Renee obtained a list of the Federal agencies that would be attending the career fair but it did not have contact information with the list, therefore, she could not invite them to the GRC meeting. During the Conference exhibition and career fair, GRC representatives will visit with representatives at other go around to the Federal government agency booths during the career fair and to provide information on introduce GRC, to obtain contact information, from their agency and to distribute copies of the hand-out GRC newsletters.

Comment [LDH5]: Though most were Federal, we did meet with contacts at the California DOT booth – a state government agency. Though having active involvement of contacts from Federal government agencies is the primary group, GRC is also interested in have member representation from other government agencies or entities, including state and tribal governments.

XII. The possibility of v-Video conferencing and teleconferencing will be looked into for next years conference will be discussed during a quarterly GRC conference call.

XIII. Will discuss during conf. call to see if an agency can host next years meeting at next years conference.

XIV. Renee provided information on had slides to show this years Combined Federal Campaign (CFC) booklet and enrollment form, including and and to explanation on how to become a Sequoyah Member through CFC. The CFC number for AISES is 0833.

ACTION ITEMS:

1. Renee will added all the new meeting participants to the GRC membership list and will submit their email addresses to the AISES HQ to add to the GRC listserv upon her return to Albuquerque. This will include agency representatives that were met during visits to the booths during the career fair & exhibits.
2. Draft and finalize a letter to the Secretary offices in DC for distribution stating the Presidents Management Agenda to allow time for employees to be apart of American Indian/Alaska Native recruitment and retention.
3. CAC requesting a GRC representative to help promotepush the Professional of the Year program to the White House and through the Government agency network.

Comment [LDH6]: Did we decide this letter should go to the contact in the agency's office that is tasked to deal with matters on American Indian/Alaska Native recruitment and retention. For example, at the USGS, it would be Susan Marcus, of the American Indian/Alaska Native Liaison in Director's Office. If not already known, members who are somewhat skilled at using "Search" within their agencies website, should be able to find the contact – provided there is such an office.

Comment [LDH7]: Was this meant to mean that it would be contacts via the WHITCU?

4. GRC should provide the Local Planning Committee for the next and future AISES Conferences with a layout of how to set up the meeting room. Renee recommends tables and chairs in a circle or square around the room. A table at the door to sign in. A screen for participants to give any powerpoint presentations and a table to place a laptop w/ projector. Also need to look into video conferencing and teleconferencing. Four microphones to sit on the tables.
5. GRC should nominate for the positions that the current GRC members are holding but not active in.
6. Set a date for the 2007 Washington, D.C. Meeting – Partnering for Progress – round two.

Comment [LDH8]: But, before replacing someone, wasn't it agreed to attempt contact to see if the current member was interested in continuing.

Comment [LDH9]: Will need to coordinate when SAIGE may schedule a meeting in 2007 to minimize conflict.